**PhD in Applied Linguistics**

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1. **Overview**
	1. **Structures**

Plan A: 48 credit thesis

Plan B: 12 credits from taught course and 36 credits from thesis

Optional courses for Plan B are chosen after discussion with the thesis supervisors because they will help you to do your research.

* 1. **Requirements as a PhD candidate**
* Passing a qualifying exam where you have to demonstrate your interest/depth in the specialized area you want to do research and your quality as a PhD student, e.g. an ability to present, argue your case, answer questions, summarise the main idea, analyze and criticise previous research and ideas presented in the journals. The procedure includes:
	1. Register for the qualifying exam at least two weeks in advance by informing your supervisors.
	2. Choose the article which is the main article that is related to your research and distribute it to the committee before the qualifying exam takes place.
	3. Present the idea of your research to the committee and prepare to discuss your idea together with the idea from the article you distribute.

Note: the qualifying exam can be taken twice only and it must be taken within the first three semesters. You are not allowed to take the thesis course before passing the qualifying exam. Plan A will take both the qualifying exam and enroll in the thesis course in the first semester.

* Submitting a research proposal (this will be done only after you pass the qualifying exam). Credits earned depend on the progress of your research.
* Reporting research progress every semester after you start conducting your research. This involves completing a research progress report and giving a short presentation. The thesis committee (chaired by the main supervisor) will agree on the credits you will get depending on the progress you make in your research. We also have a Progress Report Forum where students give a presentation on their work on a yearly basis.
* Plan B students will be allowed to take a thesis course only when their GPA is 3.25.
* Students on conditional acceptance must achieve a GPA of 3.5 in their first semester.

**1.3 Financial Aid and Scholarships**

* The Petchra Pra Jom Klao Scholarship (full scholarship)
* TA or RA
* Funding from the Department of Language Studies (50,000/year)
* CRS fundings

**1.4 Requirements of presence**

Because it is a full-time PhD study, a requirement of presence is needed. The minimal requirements of presence is twice/semester, at the beginning of the semester to set up the study plan with the supervisor and at the end of the semester to orally present the progress report (unless exceptional circumstances apply in which case a written agreement between the supervisee and the first supervisor is required). Beyond the minimal requirements of presence, the supervisors can require a supervisee to attend supervisions up to once every two weeks, if they believe such attendance is necessary for progress. Additional requirements of presence can be negotiated at a meeting at the beginning of the semester. Furthermore, if the supervisee requires meetings with the supervisor, they can request up to once every two weeks (as long as the supervisors are present at the university). More frequent meetings can be agreed upon by the supervisors and supervisee if both want them.

**1.5 Requirements for graduation**

* Publications
1. a publication in an international refereed journal
2. an international conference presentation with publication in proceedings
3. a publication in a national refereed journal

All publications for consideration should be related to the thesis.

* Oral exam of the thesis (this is done only after the first requirement has been fulfilled).

Note: The faculty provides funding for you to present the paper in an international conference in Thailand but your paper has to be published in the proceedings. You also have 25,000 Baht subsidy which can be used for international experience, e.g. presenting the paper in the international conference overseas, going abroad and attaching with the university or attending the workshop overseas.

**1.6 Support**

* Online survey
* Research discussion
* Cluster
* Online community

**1.7 Appealing procedure**

To deal with serious complaints, the Department of Language Studies appointed Ajarn Wichai Kritprayoch (wichai.kri@kmutt.ac.th), the lecturer who does not teach in the postgraduate programme. The students who think that the assessment is unfair or have problems with supervision can make an appeal through this channel.

**2. Processes of Starting PhD**

**2.1 Plan A**

Note: Students are required to pass the qualifying exam to be eligible to take the proposal exam.

**2.2 Plan B**

**3. Qualifying Examination**

The Qualifying exam is an oral exam given by the candidate to a committee of [four](http://www.math.rutgers.edu/grad/phd_requirements/oral_qual.html#3to4) faculty members. It takes at least 60 minutes.

* + The qualifying exam has to be completed within the first three semesters and the student can apply to do it only one time. The students are not eligible to take credits for thesis if they have not passed the qualifying exam.
	+ Qualifications are the same as the thesis committee.

It will cover an academic paper chosen by the candidate in consultation with his or her supervisor(s). It will normally be taken by the end of the first semester in the case of Plan A students and by the end of the second semester in the case of Plan B students. Any delays past then will have to be approved each semester by his or her supervisor(s) and the committee. Failure to either take the exam or obtain such permission will result in the student being dropped from the Ph.D. programme.

The candidate will make a copy of a research article with some relationship to a proposed area of thesis, along with a copy of his or her research proposal, for each of the committee. The candidate will then schedule to have a presentation to display his or her understanding of that piece of research in relation to his own. Critical reflections and arguments are ideal.

Some other requirements to take a Qualifying exam:

1. GPA of 3.25 or above

2. Real supervisors must have been assigned.

3. Solid idea of your research

**3.1 Qualifying Exam Guideline**

**Purpose**

The qualifying exam for PhD students aims to measure their readiness for undertaking the PhD thesis. It therefore aims to measure English proficiency, awareness of academic issues, ability to analyse and criticise, and ability to construct arguments.

**Format**

The qualifying exam is an oral exam lasting about 1 hour. Candidates are asked to choose a research article relevant to their proposed thesis topic to form the focus of the exam. Three tutors will act as examiners with one further tutor taking the role of evaluator. The expected stages in the exam are:

* The candidate presents a brief summary of the article chosen.
* The candidate is questioned concerning the theoretical foundations, research methodology and implications of the research article focusing on ability to criticise.
* The candidate presents a summary of the proposed topic for PhD research (support from Powerpoints or brief handouts can be used at this stage).
* The candidate is questioned concerning the relationship between the research article and the proposed PhD topic.

**Evaluation**

The candidate's performance in the qualifying exam is evaluated on 4 key criteria, resulting in marks on these 4 criteria and an overall score. These are reported as grades with a pass mark of B. If a candidate achieves an overall grade of lower than a B, the candidate can retake the qualifying exam once. If the candidate achieves an overall grade of a B or higher but has a grade of lower than a B on one or more of the criteria, the Department may require the candidate to retake the qualifying exam to achieve a pass on the criterion/criteria for which a grade lower than a B were achieved.

The criteria used for scoring the qualifying exam are:

1. *English proficiency*

Candidates should show sufficient levels of accuracy, fluency and range to be able to perform in an academic environment

1. *Awareness of academic issues*

Candidates should show awareness of relevant issues in linguistics, education and learning theories (and other areas as appropriate)

1. *Ability to analyse and criticise*

Candidates should show the ability to analyse and criticise research, such as being able to identify assumptions, weak argumentation and inferences,

1. *Ability to construct arguments*

Candidates should show the ability to construct strong arguments, especially in terms of focusing on relevant and salient issues, linking, providing justifications, and dealing with counter-arguments

1. **PhD Proposal Examination**

The Ph.D. Thesis Proposal is an oral examination and is an integral part of the Ph.D. approval process. Students who successfully pass the QE must take the Ph.D. Proposal exam before they start work on their research. The candidate must submit a proposal of approximately 10-15 pages to the committee at least 14 days before the examination. The proposal may be prepared with the consultation of the thesis supervisor(s).

The proposal exam evaluates the student’s capacity to perform outstanding research. The student will demonstrate 1) his or her creative potential to pursue doctoral, 2) his or her ability to review and synthesize course work and research material, 3) his or her ability to understand and apply fundamental concepts, 4) his or her oral communication skills and the ability to respond to questions and 5) areas that need strengthening as you work towards the doctorate.

The candidate must prepare an oral presentation, approximately 25-30 minutes in length. The seminar is open to all PhD students; however, the final deliberations are closed to all but the committee members.

**5. QE and Thesis Committees**

**5.1 Qualifying Exam committee** must be:

a. Appointed by the faculty

b. Giving a written or an oral exam to examine if the students have enough knowledge in the areas specified by the department.

The Committee consists of:

1. Chair (internal)
2. First Supervisor
3. Internal Examiner
4. Internal Examiner

**5.2 Thesis committee**

Roles of the Thesis Committee:

* Evaluating/approving the students’ proposal.
* Evaluating students’ progress of every semester until graduation
* Advising on how to write a thesis and how to do research (during the evaluating process)
* Composed of a chairperson (who is also the supervisor), at least 2 members who are not the supervisors
* Appointed by the faculty
* The committee members can be the same group as the thesis progress committee
* Outside experts can be invited to be in the thesis committee

**5.3 Viva committee**

* Appointed by the faculty
* Some or all of the committee members can be the same group as the thesis committee
* Must have at least 1 external examiner who do not belong to the thesis committee
* The external examiner who comes from the foreign country does not have to be present at the time of the viva but can examine the thesis by giving comments on the thesis

Remark: the external examiner cannot be present during the proposal approval process

**5.4 Qualifications of the Committees**

* Obtaining a PhD or associate professorship
* Have an experience of doing research which is not a part of the degree
* Should have an experience supervising MA dissertations

**6.Models for planning a thesis**

The following are suggestions for how you might set goals to complete your thesis within a reasonable timeframe. They are simply potential guidelines and the details will change for each student, especially depending on the research methodology used. For example, with a text analysis, instruments are not an issue so the data analysis would start earlier and last longer; alternatively, some students might want to work on their major article in, say, year 3 before their minor articles.

|  |  |  |
| --- | --- | --- |
| *Time* | *Goals for Plan A thesis* | *Goals for Plan B thesis* |
| Year 1 Sem 1 | ProposalOutline of lit reviewOverview of methodology | 2 courses |
| Year 1 Sem 2 | Detailed outline\* of lit reviewDetailed ideas of methodologyInstruments | 2 coursesExploring ideas for thesis |
| Year 2 Sem 1 | Detailed outline of methodologyData collection and analysis | ProposalDetailed outline\* of lit reviewOverview of methodology |
| Year 2 Sem 2 | Data collection and analysisMinor article 1 | Detailed outline of methodologyInstruments |
| Year 3 Sem 1 | Detailed outline of results | Minor article 1Data collection and analysis |
| Year 3 Sem 2 | Minor article 2Full lit review and methodology | Minor article 2Detailed outline of results |
| Year 4 Sem 1 | Major article (clear draft)Clear ideas for discussion | Clear ideas for discussionFull lit review and methodologyMajor article (clear draft) |
| Year 4 Sem 2 | Major article submittedFull results and discussion | Major article submittedFull results and discussion |

\* A detailed outline would list the key points made in each paragraph, and could also include full versions of 3 or 4 key paragraphs.

**7. Progress Report and Progress Presentation**

The semester after their QE and Proposal exam, each semester, each student needs to fill out a Progress Report Form. It is designed to document the progress the student has made toward the completion of their degree, in particular, highlighting the progress made since the last report. The progress report will list the completed milestones, a short narrative of progress made during the last semester, and the expected goals to be accomplished in the nest time period. The student will present the completed Progress Report to his/her main supervisor and later to his or her Thesis Committee, for signature. The students are also required give a presentation to show their progress or the process of becoming a researcher.

The primary purpose of the Progress Report and Progress Presentation is to require the PhD student to account for progress made toward completion of the degree each semester, to provide an opportunity for the student, supervisor(s) and the Thesis Committees to discuss the student's progress in the last time period, to require the student to plan for the next step toward completing their degree, and to share and seek academic advice from other PhD students and interested SoLA staff.

**8. Assigning credits**

|  |  |  |
| --- | --- | --- |
|  | **Plan A** | **Plan B** |
| Taught Courses | - | 12 |
| Reading | 4 | 4 |
| Proposal\* | 2 | 2 |
| Design | 14 | 10 |
| Analysis | 14 | 10 |
| Write-up | 13 | 9 |
| Viva | 1 | 1 |
| **Total**  | **48** | **48** |

**Proposal\***: 2 credits = sound rationale, relevant literature reviews (not in details), rough methodology and methods of analysis

Publication does not merit credits earned.

**9. Extension of Candidature**

According to Graduate School, all requirements for the degree of Doctor of
Philosophy in Applied Linguistics must be fulfilled within 5 years. If
a student could not finish within that time period due to not being able to fulfill the publication, he or she must take the viva by the end of their 5th year of study and the student can have one year leave to fulfill the publication.

**10.Viva Procedure**

**10.1 Appointing the External Examiner**

1. The Candidates should obtain and fill out a request-to-graduate form and reproductions of the manuscript to the Academic Services.

2. It is the Supervisor's responsibility to arrange for the appointment of the examiners, (two internal to SoLA and normally one from outside), which should be done in good time (preferably at the same time the examination entry form is submitted, **i.e. one to two months before submitting the thesis).**

3. It is the responsibility of the Supervisor to arrange the time, date and venue for the oral (viva) examination. It is the responsibility of a reading committee to (a) ensure that the thesis is a significant contribution to knowledge and is an acceptable piece of scholarly writing; (b) determine the appropriateness of a candidate's thesis as a basis for issuing a warrant for a viva and; (c) approve a candidate's thesis.

**10.2 The Viva Exam**

A viva is the final academic presentation of the Candidate’s work. The examiners will be looking for an understanding of the subject matter of the thesis, an appreciation its significance to established knowledge in the field, and an awareness of the breadth of the subject area.

The Candidate must:

* show a critical analysis of his or her own work and of that of others,
* appreciate the limitations of the methods employed and the results obtained
* understand how the broad conclusions of the thesis support, add to or conflict with previous work
* know the major concepts and recent developments

**10.3 Results of the Viva**

The Candidate will be told the outcome of the viva examination informally on the day of the examination. The Committees will have an agreement on one of the following:

1. **Award the degree**The thesis has met the requirements for the degree. The Candidate will not need to make corrections or revisions.
2. **Minor corrections**The thesis is acceptable, but corrections, usually typographical, changes in phraseology, corrections of faults in subsidiary arguments, are required. All corrections must be made within 30 days, 45 days or 60 days.
3. **Major corrections**The Candidate needs more than 60 days to **revise and resubmit thesis.** Substantial revision will be required to the thesis, such as rewriting sections, introducing significant new material, undertaking further experiments, or profound corrections of an argument. The same examiners will normally examine the revised thesis. There is no guarantee that the revised thesis will meet the required standard for the degree.
4. **Fail**

**11. Graduation Requirements**

11.1 Taught Courses and Research

Curriculum structure

|  |  |
| --- | --- |
| Plan A (PhD by research) | Plan B (PhD taught courses and research)        |
| Thesis 48 | Compulsory courses                     6Elective courses                           6Dissertation                                 36 |
| **Total                          48  credits** | **Total                          48  credits** |

11.2 Publications

* + Two Presentations in international conferences with publications in the

proceedings

* + OR two publications in national peer reviewed journals.
	OR one presentation in the international conference with publication in the proceedings and one publication in a national peer reviewed journal.

AND One publication in an international peer reviewed journal.

 OR Two international peer reviewed journals.

**12. Graduation Procedure**

Every graduating candidate must submit a request to graduate, which can be obtained at the Academic Services. The candidate must complete the procedures below by the deadlines in order to graduate within that particular semester.

1. The external examiner is sought by the supervisor(s) and appointed by the GSC.
2. A tentative date for the viva is agreed by the supervisors and the examiners. The Academic Services must be informed of the date so that they can contact all the PhD committees and the external examiner for the exact time and place. A request-to-graduate form must be completed by the candidate.
3. The Academic Services will check that all publication requirements have been fulfilled.
4. Copies of the manuscript must be submitted to the Academic Services and later to the committees at least 2 weeks prior to the set date.
5. The viva takes place.
6. Corrections must be made according to the comments and suggestions made by the committees, who will re-examine the manuscript once more.
7. Unless further amendments are needed, the manuscript and its electronic version must be submitted to the Academic Services for proofreading and formatting.
8. The manuscript is edited.
9. The Academic Services passes the request to graduate into a SoLA Executives meeting.
10. Once approved, the request will be submitted to the Graduate School.
11. The manuscript will be checked once more by the Graduate School for correct formatting.
12. Once approved, 10 copies of the thesis must be made. 4 will be given to the Graduate School, 6 to SoLA.
13. The candidate will be registered as a Graduate through the Students Information System.

**13. Forms**

**a. Qualifying Exam Request**

**b. Proposal Submission Form**

* + - 1. **Progress Report**
			2. **Credits Record**
			3. **Ethics Request**

**Request for Qualifying Exam Committee**

**Submitted to the Graduate Programs Committee**

|  |  |
| --- | --- |
| **Student’s Name:** |  |
| **Major Discipline Area:** |  |
| **Minor Discipline Area:** |  |
| **Ph. D. Advisor:** |  |

**Recommended Doctoral Qualifying Exam Committee:**

|  |  |  |
| --- | --- | --- |
|  | **NAME** | **DEPARTMENT** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |

**Date of Exam:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Place of Exam:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s Signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advisor’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Recommendations of the Graduate Programs Committee:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**GPC Chair’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date**\_\_\_\_\_\_\_\_\_\_\_\_

**PhD Proposal Submission Form**

**Research Title:**

**หัวข้อภาษาไทย:**

**Name of Student:**

**ID Number**   **Email-address**

**Principle supervisor**

**Co-supervisor (if any)**

**Proposal attached (including rationale of the study, literature review, research questions, research instruments, data analysis and timeline)**

**Date and time of examination**

**Place of examination**

**Student’s signature**

**Principle supervisor**

**Co-supervisor**

**PhD Proposal Exam Results**

**[ ] passed [ ] failed**

**Credits given**   **Re-exam on**

**Issues discussed**

 **Chair**

 **Committee**

 **Committee**

 **Committee**  \_\_\_\_\_\_\_\_\_\_\_\_

**PhD Progress Report**

Department of Language Studies, SoLA, KMUTT

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student no.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of progress report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of entry onto PhD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PhD type: ( ) Plan A ( ) Plan B

PhD title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Supervisors: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List the work you have completed in the last semester

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(Append 3-5 pages of completed work as evidence)

List the work you expect to complete in the next semester

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List any publications related to your PhD

Published in the last semester

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Submitted and under consideration for publication

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 Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PhD Student Evaluation**

Department of Language Studies, SoLA, KMUTT

Are you satisfied with your progress? ( )Yes ( ) No

Explain your reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you satisfied with supervisor support? ( )Yes ( ) No

Explain your reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you satisfied with facilities and resources? ( )Yes ( ) No

Explain your reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you satisfied with research training support? ( )Yes ( ) No

Explain your reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please give suggestions for how the PhD research support can be improved.

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Please comment about how you have changed personally this semester.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**PhD Progress Report**

Department of Language Studies, SoLA, KMUTT

*For the first supervisor to complete*

Supervisor name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you satisfied with supervisee's quality? ( )Yes ( ) No

Explain your reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you satisfied with supervisee's progress? ( )Yes ( ) No

Explain your reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you satisfied with supervisee's contacts with you? ( )Yes ( ) No

Explain your reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Recommendation

No. of credits registered for the semester: \_\_\_\_\_\_\_\_

No. of credits awarded for the semester: \_\_\_\_\_\_\_\_

( ) Continue PhD

( ) Continue PhD with conditions

 State conditions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ( ) Terminate student status

 Give reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Credits Record for**   **(Plan A)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Credits | Reading | Proposal | Design | Analysis | Write-up | Viva | **Total** |
| 4 | 2 | 14 | 14 | 13 | 1 | **48** |
| Year 1/1  | Registered |  |  |  |  |  |  |  |
| Earned  |  |  |  |  |  |  |  |
| Year 1/2 | Registered |  |  |  |  |  |  |  |
| Earned  |  |  |  |  |  |  |  |
| Year 2/1  | Registered |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |
| Year 2/2 | Registered |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |
| Year 3/1  | Registered |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |
| Year 3/2 | Registered |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |
| Year 4/1  | Registered |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |
| Year 4/2 | Registered |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |

**Credits Record for**   **(Plan B)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Credits | Taught course | Reading | Proposal | Design | Analysis | Write-up | Viva | **Total** |
| 12 | 4 | 2 | 10 | 10 | 9 | 1 | **48** |
| Year 1/1  | Registered |  |  |  |  |  |  |  |  |
| Earned  |  |  |  |  |  |  |  |  |
| Year 1/2 | Registered |  |  |  |  |  |  |  |  |
| Earned  |  |  |  |  |  |  |  |  |
| Year 2/1  | Registered |  |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |  |
| Year 2/2 | Registered |  |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |  |
| Year 3/1  | Registered |  |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |  |
| Year 3/2 | Registered |  |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |  |
| Year 4/1  | Registered |  |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |  |
| Year 4/2 | Registered |  |  |  |  |  |  |  |  |
|  | Earned  |  |  |  |  |  |  |  |  |

**Request for Approval from Ethics in Research Committee**

**Name:**

**Research Title:**

**Date:**

**Description of research:**

**Research Procedures**

***Ethical issues and procedures***

1. Consent
2. Privacy/ Confidentiality
3. Minimisation of harm

**Research Ethics Approval**

**Title of research:**

**Researcher name:**

**Contact details: English Department, SoLA, KMUTT**

**Tel:**

The aforementioned research study has been reviewed and approved in accordance with the standards and guidelines set out by the Research Ethics Committee, School of Liberal Arts, King Mongkut's University of Technology Thonburi.

**The Members of Research Ethics Committee:**

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Assoc. Prof. Dr. Richard Watson Todd

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Dr. Passanan Assavarak

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Dr. Woravut Jaroongkhongdech

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Research Consent Form**

**Title of research:**

**Researcher name:**

**Contact details: English Department, SoLA, KMUTT**

**Tel:**

This study aims at

You are invited voluntarily

I understand that I am being asked to participate in this study and that my participation is voluntary. I hereby consent to participate in the study.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*Researcher Guarantee*

Any data collected under the purposes of this study will only be used for research, unless explicit consent is obtained for using the data for other purposes. Confidentiality will be respected and no information that discloses the identity of the participant will be released or published without consent unless required by law.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_